

February 16, 2021

David Powell  
President  
Athabasca University Faculty Association

**Re: Notice of Submission of Designation Business Case**

Dear Mr. Powell,

As you are aware, the Board of Governors approved the *Designation as Academic Policy* on September 11, 2020.

This letter is to inform you that a Designation Business Case impacting five (5) employees who are currently employed as Deans of the Faculties has been submitted to the University's Executive Team in accordance with the Policy.

The Executive Team has reviewed the enclosed Designation Business Case and has directed that consultations with affected stakeholders proceed.

To that effect, I have enclosed a copy of the proposed Designation Business Case. In accordance with Article 4.3.1 of the Procedure, stakeholders have 21 calendar days to submit a written response. Written responses may be submitted to [cpolege@athabascau.ca](mailto:cpolege@athabascau.ca) by **March 9, 2021**.

Please be advised that notification and a copy of the Designation Business Case will be provided to the affected individuals so that they may have the opportunity to fully participate, as contemplated in the *Labour Relations Code*.

The University looks forward to working with all parties in a timely and respectful manner, while also honouring our obligations to consult in good faith.

Respectfully,



Charlene Polege, MA, CPHR, CEC  
Chief Human Resources Officer  
Athabasca University